

## Minutes for Officers Meeting

<b>GROUP NAME</b>	Shire of Bordescros		<b>NOTES COLUMN</b>
<b>Meeting Date</b>	First part: Sunday 14 <sup>th</sup> August 2016 Second part: Saturday 20 <sup>th</sup> August 2016		4:45 pm on Sunday 14/08/2016
<b>Meeting Location</b>	First part: 554 Thurgoona St, ALBURY Second Part: AWSFC Rooms, Lockheed Drive, ALBURY		
<b>Meeting Attendees</b>	First Part: Tamsin Walle-Semmler, Tracey Sawyer; and Joy Walker, Kimberley Beattie, Scott Bulters (via SKYPE)		(Chairperson) NB – Has every one signed in?
	Second Part: Joy Walker, Scott Bulters, Tamsin Walle, Tracey Sawyer, Scott Murrowood		
<b>Apologies from absent members</b>	First Part: Paul & Julie Willis & Scott Murrowood – all had SKYPE issues Second Part: Paul & Julie Willis & Kimberley Beattie – all at Polit. University		
<b>Quorum Met?</b>	YES (both parts)		NB – Quorum for an SCA meeting is 3 officers
	If No – Meeting rescheduled for:		
<b>Proceeding minutes</b>	Minutes for the previous meeting dated 10 July 2016 were tabled at the meeting via Dropbox and accepted as being accurate		
	Motion to accept by	Joy Walker	
	Seconded by	Tracey Sawyer	
	Carried?	YES	
	Previous minutes signed by two officers who attended both meetings?	YES	
<b>Correspondence:</b>	In: Email re Border Dimensions display; Fusion Festival; Jeff White re lack of official lease; Officer changeover – Seneschal & Reeve Out: Herald's application		
<b>Officers reports:</b>			Attach detail of reports on separate pages., if these are lengthy
<b>Seneschal</b> Lady Thomasina Coke Tamsin Walle-Semmler (First half) Mistress Cairistiona Joy Walker (Second half)	In spite of issues with Skype, last meeting for outgoing Seneschal. Thanks to all for support for last couple of years, glad to be able to have a break and handover to Mistress Cairistiona. (Joy Walker as new President. Seneschal is leaving the group doing well with successful fighter training in both Wagga and Wodonga, and better numbers for bash & tourney. Thanks also to wayfarers who came to July tourney.		Include name of officer in first column.  If there is no officer report being presented then please write N/A.
<b>Reeve</b> Lord Gunther	Xero reports tabled at meeting ? YES via Dropbox		
	Bank balance \$5,240.07 at 31/07/2016 \$1,500 Border War; \$1,835.26 Albury; \$1,904.81 Wagga		

<p>Boese Scott Bulters</p>	<p>Expenditure since last meeting tabled at this meeting. Hall Hire / Quarter Albury \$350.00 Total Income July \$193.36</p> <p>Ratified by two officers: 1. _____ 2. _____</p> <p>Reeve's Business: The new treasurer (reeve), Scott Bulters, and the new president (seneschal), Joy Walker, need to be added to the bank account as signatories. As we need to signatories in each city, current signatories are to remain as signatories on the account. Mailing address needs to be changed to Albury now that the treasurer is here rather than Wagga. Scott to ask Kindom officer regarding procedure for changing the address for statements.</p> <p>MOTION: That the new Treasurer (Scott Bulters) and the new President (Joy Walker) be added to the bank account as signatories, that the current signatories also remain as back-up signatories, and that the mailing address for local correspondence be changed to c/- Scott Bulters PO Box 3407, ALBURY 2640.</p> <table border="1" data-bbox="445 1003 1230 1144"> <tr> <td>MOVED:</td> <td>Tracey Sawyer</td> </tr> <tr> <td>SECONDED by:</td> <td>Tamsin Walle-Semmler</td> </tr> <tr> <td>CARRIED?</td> <td>Yes</td> </tr> </table> <p>Stocktake needs to be done each year by the Reeve. After discussion decided that we usually do it prior to Border War, and will do the same again this year, sometime in November or December.</p>	MOVED:	Tracey Sawyer	SECONDED by:	Tamsin Walle-Semmler	CARRIED?	Yes	
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SECONDED by:	Tamsin Walle-Semmler							
CARRIED?	Yes							
<p><b>Arts and Sciences</b> VACANT</p>	<p>Nothing much has been happening. The position is vacant and Joy will continue acting as A&amp;S officer until we get another one. Tamsin has indicated she may be willing to take on the role after a break.</p> <p>Joy would like to go back to having A&amp;S competitions again, even if they are just quarterly and linked to the Kingdom ones, to encourage entry for all members including new members.</p>							
<p><b>Marshall</b> Lord Robert Campbell Scott Murrowood</p>	<p>There was a good turn out in Wagga: 9 heavy and 4 rapier, and extra people watching and cheering on the trainees. Wodonga has had bad weather every training day, so only 2 or 3 people fighting, although 7 minors and non-combatants did turn up to watch last month.</p> <p>Wagga is having such success they are thinking of moving to weekly training, especially as a Knight and his lady have moved to Wagga recently and both are keen to keep in good fighting trim.</p>							
<p><b>Herald</b></p>	<p>We currently only have an Acting Herald, although her</p>							

<p>Lady Lowry ferch Gwynwynwyn Tracey Sawyer</p>	<p>applications has gone in three times, it went in when their was an hiatus between Kingdom Cruxes. Hopefully, by next meeting a warrant will have been issued.</p> <p>Currently, three clients</p> <ol style="list-style-type: none"> <li>1. Debbie Sanders Name: Eleanor Gardener Device: Vert a sunflower within an orle of bees palewise Or Badge: Fieldless a bee sable on a sunflower Or</li> <li>2. Scott Murrowood Name: Robert Campbell Arms: Vair on a padlock Or three keys sable</li> <li>3. Deborah Lambert Name: Lydia bint Jacob Device: under discussion</li> </ol>																										
<p><b>Constable</b> VACANT</p>																											
<p><b>Webwright</b> Lady Isobel de Beaumont Kimberley Beattie</p>	<p>Had trouble embedding Google calendar into the website, and will continue troubleshooting it, currently she has put a link to the calendar to use in the meantime.</p> <ul style="list-style-type: none"> <li>* tidied up group events and some other pages</li> <li>* updated all officers</li> <li>* put Border War on it's own page</li> <li>* gallery layout for pictures, so they change</li> <li>* created the FlickR group as discussed last meeting</li> <li>*added recipes, updated A&amp;S, Reeve's reports and minutes.</li> </ul>																										
<p><b>Lists</b> Lord Gunther Boese Scott Bulters</p>	<p>3 tourneys were held in July:</p> <table border="1" data-bbox="453 1317 1222 1659"> <thead> <tr> <th>Tourney</th> <th>No of fighters</th> <th>1<sup>st</sup></th> <th>2<sup>nd</sup></th> <th>3<sup>rd</sup></th> </tr> </thead> <tbody> <tr> <td>Combat Archery</td> <td>4</td> <td>Dion</td> <td>Rioghann of Saarlands</td> <td>Thomasina Coke</td> </tr> <tr> <td>Heavy</td> <td>8</td> <td>Rioghann of Saarlands</td> <td>Magnus Thorbjarnarson</td> <td>Robert Campbell</td> </tr> <tr> <td>Melee</td> <td>8</td> <td>Magnus 2</td> <td>Robert Campbell 1</td> <td>--</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Tourney	No of fighters	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Combat Archery	4	Dion	Rioghann of Saarlands	Thomasina Coke	Heavy	8	Rioghann of Saarlands	Magnus Thorbjarnarson	Robert Campbell	Melee	8	Magnus 2	Robert Campbell 1	--						
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<p><b>Hospitaller</b> VACANT</p>	<p>Mistress Cairistiona is considering splitting this role into two with one person as Chatelaine type role looking after newcomers, publicity etcetera and a separate person as hospitaller or almoner looking after the group equipment.</p>																										
<p><b>Chronicler</b> VACANT</p>																											
<p><b>Chirurgion</b> VACANT</p>																											

<p>Officer Appointments and Vacancies</p>	<p>New Officers: Seneschal: Mistress Cairistiona inghean Raghnaill (President: Joy Walker) New Reeve: Lord Gunther Boese (Treasurer: Scott Bulters) VACANCIES: Arts &amp; Sciences Constable Chronicler Chirurgion Hospitaller: Chatelaine &amp; Almoner</p>		<p><i>List any changes to group officers. If any new officers are being appointed please ensure that kingdom procedure is followed</i></p>	
<p><b>Events Held</b></p>				
	<p>Name of Event</p>	<p>July Tourneys &amp; Feast</p>		<p><i>Details on events run since last meeting:</i></p>
		<p>Steward Name</p>	<p>Tamsin Walle-Semmler</p>	<p><i>Details on events run since last meeting:</i></p>
		<p>Event Report</p>		
		<p><b>Financial issues:</b></p>		
		<p>Financial Profit or loss \$</p>	<p>\$</p>	
		<p><i>Ratification of expenses tabled in event report:</i></p>		
		<p>Motion to accept by</p>		
		<p>Seconded by</p>		
		<p>Carried?</p>	<p>YES / NO</p>	
		<p>Was a Petty Cash Float provided?</p>	<p>YES / NO</p>	
		<p>All receipts banked?</p>	<p>YES / NO</p>	
		<p>Attendance level _____ members _____ non-members</p>		
		<p><b>Event issues and successes:</b></p>		
	<p>Name of Event</p>			<p><i>Details on events run since last meeting:</i></p>
		<p>Steward Name</p>	<p>Tamsin Walle-Semmler</p>	<p><i>Details on events run since last meeting:</i></p>
		<p>Event Report</p>	<p>A&amp;S (2<sup>nd</sup> Sunday)</p>	
		<p><b>Financial issues:</b></p>		
		<p>Financial Profit or loss \$</p>	<p>\$</p>	
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		<p>All receipts banked?</p>	<p>YES / NO</p>	
		<p>Attendance level _____ members _____ non-members</p>		
		<p><b>Event issues and successes:</b></p>		

Name of Event	A&S (4 <sup>th</sup> Sunday) – event did not run.	
	Steward Name	Tracey Sawyer
	Event Report	
	<b>Financial issues:</b>	
	Financial Profit or loss \$	\$
	<i>Ratification of expenses tabled in event report:</i>	
	Motion to accept by	
	Seconded by	
	Carried?	YES / NO
	Was a Petty Cash Float provided?	YES / NO
	All receipts banked?	YES / NO
	Attendance level _____ members _____ non-members	
	<b>Event issues and successes:</b>	
<b>Upcoming Events</b>		
	Name of Event	<b>Border War XIX</b>
	Steward	Tracey Sawyer
	Has budget been submitted and approved?	YES
	Planning issues discussed in meeting: Team: Deputy Steward: Cairistiona Feast Steward: Thomasina Warfield setup/ Fri night bbq: Robert & James Herald: Gunther Constable: ?  New this year: 1 Village green is to be on the new grass area, with the new group tent as the Great Hall, with the old group tent for Officers Tent. Market stalls can be on one side of the green and attendees can put up their own shade pavilions on the other side. Saturday's games & Sunday's tourneys will be held on the green. 2 There will be a period and a non-period camping area this year. Period camping will be closer to the halls and the mound, with non-period behind and toward the fence line. 3 Steward would like to have some war banners/gonfalons the really long ones made to hang off the three flag poles. 1 for Bordescros, 1 East, 1 West?	

*Details on events run since last meeting:*

**Timetable for upcoming events:**

October 2016	Border Dimensions Joy Walker	QEII Square – in front of A CPAC building heavy/rapier/A&S display Joy to look at getting canvas signs printed	Sat 08/10/2016 10 am – 5 pm 9 am for setup
	Fusion Festival Paul Willis	Wagga Heavy, rapier, A&S display Booked time on stage or in front of stage	Sat 15/10/2016
	Lochanora Campout Joy Walker	Lochanora, Olympic Highway, Culcairn. Mini-festival Fighter training, tourneys, archery, A&S etc, camping, cooking over open fire Do we want BYO or potluck or pay for food? Will need porta-loo, wood & food so will need to charge. Suggested: \$10&BYO/potluck or \$25 if want to be fed.	Sat/Sun 22 & 23/10/2016
	Wagga Training		Sat 29/10/2016

**Other business arising**

Survey	Joy Walker wants to create a survey to send to all Bordescros folk, past and present, to find out * Why people left the group * Whether they are interested in taking a more active role (office) * What events would they like to attend? * What events would they never attend? * etcetera	
Future Monthly Tourneys and Feast	During the current Seneschal's tenure we will be returning to the practice of holding Seneschal's Gathering each bash and handing out tassels to the winners of tourneys and A&S competitions. We will also reinstate the Shire Championship, which has rather gone by the board as we have had so few fit fighters.	
Fighter Kits	Scott Murrowood has almost got all the group kits finished, but he does need to replace the missing helmets. We have 4 kits but only 1 helm, Wagga currently have enough. They will cost about \$100 to \$200 each he thinks. Decision: that Scott get a quote to bring to next meeting and we will vote to supply the funds. Also decided that only paid up members will be allowed to borrow the kits, as they cannot be authorised without being members anyway. Joy will look at writing up a policy and contracts.	

Venue	<p>It appears that we do not have a legal sub-tenancy agreement in place currently. Joy Walker will get in touch with Council and OZIBoD to see where we stand, and possibly organise a lease.</p> <p>In the meantime, we are to look around for another venue if we can find something suitable at a reasonable cost. Preferably with storage, if not, cheap enough that we can afford storage.</p>	
Meeting Times	<p>Some people have difficulty getting to the meeting on a Sunday. We have been asked to look at changing the time. September meeting will again be held before the Bash. This did not work well last time, which is why we changed it to the A&amp;S Sunday. We will put a post onto facebook with a couple of suggested options and ask people to vote.</p>	

With no further business the meeting was declared closed at 3:15 on Saturday 13/08/2016 (time)

Signed as a true and correct record of the meeting:

\_\_\_\_\_

Chairperson

\_\_\_\_\_

Date

Minutes published on:	Website	Newsletter
	Facebook	Other _____
Minutes ratified at following meeting	Signature:	
	Date:	

