

Minutes of the September Meeting of the Shire of Bordescros SCA, 2019

Held Time and Venue: Sunday September 8th, 2019 at 136 de Kerileau Drive, Wodonga and via Skype

Opened at 12:19 pm

Present: Kim Palmer, Scott Bulters, Joy Walker, Tracey Sawyer plus Jeff and Emmy Nicholson and via Skype

Apologies: Tamsin Walle, Scott Murrowood, Narelle Carnegie, Vicki Boyd.

Acceptance of August Minutes Moved: Kim Palmer

Seconded: Scott Bulters **Motion;** Carried.

ACTION LIST FROM SEPTEMBER MEETING

Action	Person Responsible	Action by	Status
Inquiry to AWSF regarding weeknight renting availability of venue hire – no response yet	Scott Murrowood	Oct 13	Open
Have the Indemnity Forms folder moved into the Constable folder with name change. Need to check access rights	Kim Palmer	Sep 4 Oct 13	Closed Open
Additional Deputy Marshal email to be sort from Kingdom.	Kim	Oct 13	Open
Photos of Lost Property from past Border Wars to be put in Dropbox and upload to the BW website	Tracey Jeff	Oct 13 Oct 13	Open Open
Request stewards for Yule in December and Arabian Nights in January	Kim	Oct 13	Open
Making of tabbards for Children's Fair	Kim/Tamsin	Oct 13	Open
Enter Border War into the Seneschal's database.	Tracey	Sep 15	Open
Update of promotional material ahead of the Children's Fair	Joy	Oct 13	Open
Investigate items and costs required for Rapier in Bordescros – swords, masks etc	Jeff	Oct 13	Open
Repairs to the Bordescros trailer	Scott Murrowood	Oct 13	Open

Business arising from minutes (not covered under following reports):

- A. **ASWF** no response received yet regarding midweek usage.
- B. **EFTPOS Square:** Further research needed. Update due date of action to next month.
- C. Officer Email address questions answered and that officers need to be using the official addresses for receiving and responding for purpose of record keeping. Masonry instructions coming on connecting to accounts directly.
- D. Grant application has been provided by Strathcorbie as requested.

Correspondence In:

- A. Wodonga Children's fair: Meeting with council to review art idea and card stock provided, may need to be done at Officeworks. Need to look at an invoice.

Correspondence Out:

- A. **Children's Fair** and discussions with **Kingdom** re officer replacements.

Motions:

- A. **Border War Costings as set out in the agenda.** The proposed costings are ready to go on the website once approved, to take account of the changes to the non-member levy. Noted that BC members are still given 1st cost prices, and event officers are at children's prices. Discussion as to children/family rates. Agreed dorm for additional children is \$30 per night (\$60 for the two nights), but we are covering the food. Day only and Day/Feast to be updated. **Moved Tracey, seconded Kim. Carried.** Thank you to Sorle for his work on the website, we can now advertise.
- B. **Children's Fair tabards.** 3 metres per tabard, totally approx. \$216.00 for 9. Agreed up to \$220 and will be group property. **Moved Kim, Seconded Scott Bulters, Carried.**
- C. **Urn for the club rooms. Tamsin has moved, seconded by Joy that we purchase an 8L urn from Officeworks at \$79.00. Carried.** Kim to give Tamsin the go ahead on this by the next meeting.

Reports:

Seneschal: - Kim Palmer/Kolgrima Hrafnisdottir

Submitted Report-

Current financial membership stands, as of 09/09/2019, at:

Total members of the Shire of Bordescros– 36 adult members, 15 minors

Bordescros South – 22 adult members, 9 minors

Incipient Shire of Strathcorbie – 14 adult members, 6 minors

The roles below are still vacant:

- Chirurgeon (have received expression of interest)

- List officer – Application from Emmy waiting on Kingdom Lists. Emmy needs to start waiting approval, Jeff advised that it can be done by the Earl Marshal. Kim to do this so commentary can start. 15/9
- Hospitaller
- Web Officer
- Youth Officer – Rob Miller has indicated interest but no application as yet
- Reeve – Joy has applied for the position, pending commentary, but this will mean that the Herald will then become vacant.

Thanks was expressed to all those who offer to serve as an officer.

Annual membership has gone to \$45.00 per adult as of 1 October 2019.

Re the Square for EFTpost payments is still being followed up further. We may need to look at our fee structure for activities especially for larger activities, and only for the 'at gate price'. \$59 for square, or also a charger for it \$39.00. **Moved by Kim, seconded by Emmy that up to \$100 be spent to purchase the Square and any necessary accessories. Carried.** Kim to do this prior to next meeting.

Yule and Arabian Nights are in December and January respectively and applications are sought from those who would like to steward these events.

Strathcorbie Seneschal Report: Helen South/ Helga

No minutes or report received. Kim noted they seem to be going alright, and functioning more as a group. Some follow up required re officer roles and applications.

Reeve: Vacant

Kim advised that the office is in a transitional stage. Scott Bulters advised that as he is the deputy to the deputy exchequer, he was asked by Kingdom to do some transfers etc. within the account as we are no longer to have separate accounts between Albury and Wagga, and so are now mingled in the Border War section. Totals to each account prior to these changes, as all the 3 accounts are mingled, and these will be advised. It was supposed to be fixed by a journaling by the Board Treasurer Obbi. This situation needs to be sorted out at Kingdom level, the Exchequer is aware. Zero dollar transactions have been banned, we cannot fix it at the local level. GST taken out that should not have been done were done at the instruction of Exchequer. Tracey raised the Border War contribution towards a Wagga event. Joy noted that this will be fixed when Strathcorbie is separated completely, and that spreadsheets will need to be kept for individual activities.

Marshal- Tamsin Walle/Thomasina Coke

Deputy- Robert Campbell (Scott Murrowood) in Bordescros

Incipient shire of Strathcorbie Marshal- Brad Minehan

Kim advised that Tamsin's report was that there are 2 heavies doing training, Debbie Sanders is now a TAM. Please follow Lochac and Society rules when authorising marshal's in any activity.

Herald: Joy Walker/Cairistiona inghean Raghnaill

Submitted report-

No report as to the last Gathering as there was no fighting, and no 'gathering' due to absence of Seneschal. Joy is still working on Rob's submission. It has been quiet.

Gunther advised that Edmund and Mathilde's names and devices are in the current letter.

Appreciation of the number of people who are working with others on their names and devices including Gunther, Sorle and Tracey. Jonathon Lowden may be interested in the role.

Arts & Sciences: Scott Bulters/ Gunther Boese

Competitions continue nicely, and thanks to Tracey for helping with the judging last month. Everyone seems to be doing something, even if not as 'group' projects. Potential for future classes discussed. Scott noted if it is informal just go ahead, if formal let him know

Constable: Tracey Sawyer/Lowry ferch Gwynwyn ap Llewelyn

No paperwork for August A&S in Albury – Kim advised it was cancelled.

No Albury fighter training.

Strathcorbie 11 adults at Gathering and similar for most, their best at 12 adults and 1 child member.

Lost property highlighted from BW 2018 and other previous events, taking photos to be put on Facebook. Joy advised that this has been done in the past but little response or none claimed. If within 12 months it has not been claimed, it could be put into Hospitaller but if it has been photographed and put up. *Jeff suggested putting a lost and found page on the new BW website. Photos to go in the BW folder on dropbox, and Tracey is to do this, so Jeff can put them on the website.*

Hospitaller: Vacant (Kim Palmer/ Kolgrima Hrafnisdottir)

Working on the preparations for the Children's Fair. Joy offered to do a brochure/flyer to be printed prior to the event. Kim advised lots of business cards left. Kim advised that the donation for the Fair from WCC is not subject to GST.

Chirurgion: Vacant (Kim Palmer/ Kolgrima Hrafnisdottir) No injuries reported.

Lists: Vacant (Kim Palmer/ Kolgrima Hrafnisdottir)

Scott Bulters has updated website, explained it to Emmy re the role. Predone forms have been put within reach.

Webminister: Vacant (Kim Palmer/ Kolgrima Hrafnisdottir)

Nothing to report. Jeff has done the links to the officers on the website have been updated where officers are in place. May need to request additional deputy marshal email.

Chronicler: Joy Walker

Winter edition has been sent to Kim for circulation and. If anyone else has something they would like added for the Spring edition by 15 October, for publish at the end of October, they can send it to chronicler@bordescros.lochac.sca.org. Scott volunteered to do something on William Marshall

General Business:

1. Award Recommendation information. Scott noted that it was not noted who would put the information on the website. Kim will do this prior to next meeting.
2. Tracey noted the July meeting action to do the notification to Cooks' Guild re catering now completed and the site visit was done alone. Will be
3. Joy raised the previous passed motions regarding the purchase of Rapier gear to get it going more in Bordescros. Sorle noted that he has not had a chance to follow up. Sorle is happy to investigate the gear that we need and pricing. Masks of different sizes, at least 2 swords,

gorgets prior to the next meeting. Group has some fencing gear, but people should be looking at getting their own clothing. (Scott Murrowood arrived).

- 4. Trailer is living at Kim and Yokel's and everyone happy for it to take greenwaste to the tip and Scott will attend to the necessary repairs to the base, tailgate and the meshing.

Events:

Wodonga Children's Fair: Kim Palmer

Kim advised that we are to do a demonstration on Sunday 27th October at Wodonga Racecourse from 10 to 3. We can set up on Friday and there will be a guard on site for security. Council providing outdoor large games, a photoboard, Kim to look at doing fake fur rugs for photo opportunities. They have provided some crayons, and we may look at textas that are more heraldic in colour. No board games, as Council is quite set about what we are to do. Joy expressed concern that they are always talking about 'little' kids, as it is aimed at up to 12 year olds. Council wants super simple for a very young audience. Volunteer WWCC VIC is necessary for all. We will have a 'withdrawal area', as there are going to be a number of tents set up in a "U" shape. Kim to keep information up to date on Facebook.

Border War 2020– Tracey Sawyer

Border War meeting minutes are tabled, and have been corrected where necessary. The viewing is booked for 22nd September at 1.30 p.m.

Kim asked that these be put out to all the team members. Accessibility raised including quiet space, seating for those walking around. The dorms in the Kings building are to be for the officers and First Aid. Table tennis table to be covered, and not for general use. Rooms to be sorted out later. People need to request if they need to bring companion animals.

A further meeting will be required.

Meeting up with Seamus who has put his hand up to do catering. Faye may be the person in charge of both lunches – 12 out, refreshed at 1 and close at 2 pm. Same on Friday night. Joy has put her hand up to be Lists, Emmy and Erin are doing Children and Market with Village Green. Assistance will be needed. Tracey is going to complete the Kingdom Event form.

Meeting closed: 1.54 p.m.

Next meeting: Sunday, October 13th 2019 at 12.00 noon

Signed as a true and correct record:

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Kim Palmer – Seneschal

Date

Strathcorbie Meeting Minutes 6 August 2019

		Action
Date and time	6 August 2019 8.20 PM.	
Attendees	<p>Paul & Julie W Chris H Daryl & Helen S Dylan & Kate S & Andi (minor) Jennie W Franc is E-R Josh G</p> <p>(For full names - please refer to sign in sheets)</p>	
Apologies	Shell & Zac S, Josh W, Chris C, Brad M Geoffrey T	
Previous minutes	Approved at the end of last meeting	
Correspondence	<p><u>In: Emails:</u></p> <ul style="list-style-type: none"> ● Email from WWCC querying interest in Spring Jam ●● Jochen advises that he'll follow up re Captain of Archers after GNW. Helen & Francis to follow up. ● Email from WWCC advising of successful grant application (P) ●● email returning signed copy of grant T&C from BOD (P) <p><u>Out: Emails</u></p> <ul style="list-style-type: none"> ● Email to Secretary, BOD re grant T&C needing signature (P) ●● Email to WWCC for accommodation. (P) ●● To Sorle suggesting titled added to Regnum (response: they will be on new site) 	Helen
Business from Group Target Arrows	<p>previous Minutes</p> <p>.</p> <p>Target archery materials purchased. Francis to send Julie W receipt for reimbursement.</p>	Francis

Captain of Archers Archery Map	Position declared open on 5.6.19.Helen to Follow up Known Kingdom Archery Map - Francis requests adding Strathcorbie to the map.	Helen
Asset Register	Photos of banners taken and added to asset register held in Reeve dropbox. Julie W - to take a photo of the inkle loom	Julie
SCA Handbooks	The known World Handbook x 2 - Books have been ordered on on their way. Cost for two books (including postage) were \$111.93.	
SC Heraldry	No official submissions to date	
Rapier Equipment	Francis' Rapier gear now tested and passed.	

Book - The Typical Tudor	Book Purchase - The Typical Tudor. Last month approved to purchase this book at \$43. Cost more likely to be around \$75. The book is large with many colour pics. Julie W proposed to purchase this book up to the amount of \$110,Seconded by Darryl, Carried	Julie advise BX
Reporting		
Seneschal (Helen S)	See list of Correspondence in. This forms part of the Seneschals report. General: Thanks all for getting the second quarter reports in on time. Also Dylan navigating the bash permission, Julie promulgating minutes &c, James liaising w/ council. July tournament and Feast - at the Douglas House Bordescros birthday bash - wonderful to see Sir Tomas and Lady Sophia with Athena, as well as Duke Erik and others. Congrats Aelfgar on receiving Squires belt. Mistress Cairstiona invited me to write something about Strathcorbie activities for the Grapevine but I missed those deadlines due to study.	

<p>Reeve -(Julie W)</p>	<p>Documentation and Banking All Strathcorbie documents required for the reeve have been uploaded and banking deposited, in a timely manner.</p> <p>Funds earmarked for SC</p> <ul style="list-style-type: none"> ● For running large events - \$1500 (GST has been incorrectly deducted from this amount) ● <ul style="list-style-type: none"> ● General Funds as at 31.7.2019 - exact amount is not available ● GST error in May transactions has not been resolved to date. <p>Reimbursements paid: Nil</p> <p>Reeve - Prior approvals not spent as yet</p> <ul style="list-style-type: none"> ● ● First Aid kit replacements \$67.07 (approval given for up to \$100 in March 19, \$32.93 spent to date) (To be approved by BX) ● Purchase of one The Typical Tudor Book for up to \$110. Approved - SC August 19 minutes. (Book will not be available until 2020). Not approved as yet by BX <p>Reimbursements to be paid:</p> <ul style="list-style-type: none"> ● ● Known World Handbook purchase - \$111.93 - Reimbursement to Julie W to be paid. ● ● Arrow shafts purchased. Francis to submit receipt for reimbursement <p>MOTION: I, Julie W, move that the above reeve report be accepted. Seconded: Dylan, Carried.</p>	
<p>Report approval</p>		
<p>Approval summary :</p>	<p>Per Business Arising:</p> <ul style="list-style-type: none"> ● ● Purchase of The Typical Tudor Book up to \$110 	

<p>Marshal (Brad) -</p>	<p>Heavy Training - Average number of heavy fighters at training was 5</p> <p>July bash - no heavy/archery/rapier was held</p> <p>No New</p> <p>Authorisations</p> <p>Incidents and Injuries</p> <p>No injuries other than bruising have been reported to the Marshal</p> <p>Rapier - no rapier to report.</p> <p>Other:</p> <p>Josh W needs to send in paperwork to redo authorisation Last of Rapier equipment tested and passed</p>	<p>Josh W</p>
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<p>Constable (Chris H)</p>	<p>Attendance remains regular. Average number of attendees is 7</p> <p>Notes: members homes at no cost to participants. Hall reopened on the 30thHall was closed for some of July due to damage. Training sessions were held at</p> <p>Lost property - Jennie has lost a small wooden bowl at March BASH - the search continues...</p> <p>Position: Seeking nominees to take over the role from Chris. Role to be opened formally for applicants.</p> <p>Paul expressed thanks on behalf of the members for the great job that Chis has done in this role.</p>	<p>Helen</p>
<p>Lists (Vacant) (Kate)</p>	<p>July BASH Heavy Tournament Results:</p> <p>No Tournament held</p>	

<p>A&S (Julie W)</p>	<p>BASH - July 19 Smelting Aluminium More teaching and work on St Birgitta caps</p> <p>Training Nights.</p> <p>Julie W - Gave Geoff T a quick lesson on Nailbinding and Helen a lesson on setting up Tablet Weaving.</p> <p>Other activities - Fingerloop Braiding</p> <p>Future</p> <p>Julie W working on a Market Wallet - will then teach others.</p>	
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	<p>Members expressed an interest in learning how to do Sand casting, and making Market wallets / Pottery tavern mugs.</p>	<p>Pul & Julie</p>
<p>Heraldry (Paul W) Strathcorbie Name</p> <p>Strathcorbie Heraldry</p>	<p>Registration. submitted in May 2019. On the KLoI dated 04/05/2019 and entering the third month of commentary. No negative comments.</p> <p>Get ideas for heraldry in so we can cull & vote.</p> <p>For group Heraldry we are looking for the following qualities:</p> <ul style="list-style-type: none"> ● ● Easy to replicate on banners/tabards etc (not too boring though? Some pattern looks nice?) ● ● Wreath needs to be significant size ● Consider how it will look on tabards etc (with and without the wreath) <p>Noted that Aelfgar of the South was submitted on 27/05/2019, and is currently undergoing commentary.</p> <p>Mathild de Lilburne should be on the next KLoI.</p>	<p>all</p>

<p>Hospitaller (Paul W)</p>	<p>1 new regular attendee in the last ¼.</p> <p>WWCC voted in favour of our grant submission. We should get the money in September for the works to build a pair of flat pack thrones, a trestle table and list field barriers.</p> <p>Enquiries made with WWCC at the suggestion of a staff member there to ask for WWCC assistance in finding a suitable facility. Email sent 17/07/2019. Follow up sent 04/08/2019. Reply by phone and email today. Nothing really from it, apart from the advice to watch council news. Paul to advise BOD we are seeking new premises.</p>	<p>Julie-advise BX</p> <p>Paul</p>
<p>Chirurgion (Kate)</p>	<p>Register of:</p> <p>First Aid Certs - qualifications, name, expiry date, copy of certificate . Copies of Certificates to be put into Google Drive</p> <p>Instant ice and Heat packs to be purchased.</p> <p>Paul suggested that Marshals at larger events carry a First aid pouch.</p>	<p>Kate</p> <p>Kate</p>
<p>Webminster (Kimberley)</p>	<p>The Strathcorbie webpage is now live. Just a basic welcome page at this point, more to come! Thanks to Nico for doing the DNS magic and Sorle for setting up the Wordpress site and banner.</p>	
<p>Chronicler (Vacant) (Julie)</p>	<p>Minutes prepared and sent</p> <p>Summary of upcoming events pinned to top of "Northern Riverina medievalists" page</p> <p>Thanks all for keeping the Northern Riverina Medievalists page friendly & fun. A good mix of content, conversation and events.</p>	
<p>New Business Steward at</p>	<p>. Training/BASH - Dylan until further notice.</p>	

	<p>Spring Jam demo - Darryl</p>	
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<p>Upcoming Events</p> <p>SC Camping</p> <p>Group Gear</p>	<p>August BASH BX Albury - 17.8.2019</p> <ul style="list-style-type: none"> ● September- SC BASH - 7.9.19 ● September - Spring Jam Demo - 28.9.19 - 10am-4pm ● October - Fusion demo - 19.10.19 ● October - Balmoral TAFE - Goulburn - 19th & 20th October ● November - Fields of Gold - 29.11.19 to 1.12.19 ● See Pegasus for full list of events coming up <p>Group camping event - Tumut/Narrandera. Will consider for warmer months</p> <p>Discussion re naming all group gear</p>	
<p>Next meeting</p>	<p>3 September 2019 approximately 8.30 pm.</p>	
<p>Meeting Closed:</p>	<p>9.08 pm.</p>	